



## BARD Graduate Student Fellowship Guidelines and Regulations for Applicants and Recipients

(Updated: October 2017)

**Submission Date – mid-January** (*specific date on the web-site*)

*Applications are now being submitted on-line at [www.bard-isus.com/gf](http://www.bard-isus.com/gf)*

*Available a month prior to the submission date*

### **Objective**

The Graduate Student Fellowship Program is designed to enable Ph.D. students of Israel and the USA to travel to the other country in order to acquire new skills and techniques in their field of study. The exchange will promote collaboration between scientists of both countries and expose the student to the ongoing research in the other country in the area of his/her present and future research.

### **Eligibility**

Ph.D. students who are citizens of either the United States or Israel and who wish to conduct research in the laboratory in the other country are eligible to apply. A student may receive only one fellowship from BARD in the course of his Ph.D. studies.

### **The Proposal**

The on-line submission includes the following:

- **Graduate Student Applicant Information page** Enter *all* requested details.
- **Application Files** Prepare the requested files listed below in advance as *separate PDF files* (in English, at least 1.5 line spacing, font size 12, margins 2.5cm all around) and upload them one at a time:
  - ✓ **Applicant Curriculum Vitae** Include educational and professional activities, participation in national and international meetings, teaching experience, awards and scholarships, etc.
  - ✓ **List of publications** (if any) Do not include articles 'in preparation'
  - ✓ **Ph.D. thesis title** and its abstract
  - ✓ A statement regarding **the relevance of the fellowship to the Ph.D. thesis**
  - ✓ **Official Undergraduate and Graduate transcripts** (grades) in English
  - ✓ **Mentor** The mentor (host) must provide the following items:
    - i. A brief CV, including a list of recent publications, maximum three single spaced pages
    - ii. Letter expressing his/her agreement to host the student and supervise the research including a description of relevant, on-going research topics in the lab
  - ✓ **Research Proposal** (do not exceed 3 pages) Include objectives, background, working hypothesis, detailed experimental plan and timetable. Describe expected results including an explanation of how these will be incorporated into the Ph.D. thesis (it is acknowledged that this may be difficult to know in advance). Address the feasibility of completing the research within the proposed time span. Explain the choice of mentor.
  - ✓ **Application Signature Page** signed as requested



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- ✓ **Recommendation from the Ph.D. Advisor** is required and should be sent separately to BARD (e-mail to: [nitsan@bard-isus.com](mailto:nitsan@bard-isus.com))

**Please note:** Your application will not be processed unless all required documents are received by the submission date.

### **The Award**

The fellowship is intended to provide travel and modest living expenses to conduct the research in the host laboratory for a period of 2 to 6 months. The award is \$1500 per month plus \$2000 to cover travel costs. In the event that the fellow is joined by dependants (spouse, child/ren) BARD will pay a onetime \$2,000 dependants allowance.

### **Evaluation**

Applications will be reviewed by the BARD Technical Advisory Committee (TAC) and a recommendation made to the Executive Director, who in turn, presents his recommendation to the Board of Directors for their funding decision.

### **Notification**

The Executive Director notifies all applicants in writing of the decision of the Board of Directors during the month of May following submission of the proposal.

### **Agreement**

The recipient must inform BARD of acceptance of the award within two months of notification. The award is to be initiated no later than December 31<sup>st</sup> of the award year. An agreement between BARD and the Fellow will be prepared outlining the terms of the fellowship, the total award and schedule of payments.

### **Administration**

The recipient may not change or transfer from the host institution proposed in the original application. Financial arrangements will be coordinated directly with the BARD Controller ([miriam@bard-isus.com](mailto:miriam@bard-isus.com)). Payments will be made directly to the Fellow.

### **Final Scientific Report**

A brief scientific report (**Cover Page + up to 3 pages**) of the work accomplished must be prepared, signed by the student and mentor. This should be submitted for approval by BARD within two months of the termination of the fellowship period. Final payment will follow receipt and approval of the scientific report by BARD. **Please use the attached "GS Final Report Cover Page".**



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GS Final Report Cover Page

GS Fellowship No. \_\_\_\_\_

Name of Fellow \_\_\_\_\_

Name of Mentor \_\_\_\_\_

Host Institution \_\_\_\_\_

Title of Research \_\_\_\_\_

\_\_\_\_\_

Signature of Fellow \_\_\_\_\_

Signature of Mentor \_\_\_\_\_

Date \_\_\_\_\_